**JOB APPLICATION FORM**



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| **Position applied for:** |
| Job Title: |
| Where did you see the post advertised? |
| **Applicant’s details:** |
| Title: |
| Surname: |
| First Names: |
| Home address: |
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| Postcode: |
| Telephone number: |
| Mobile number: |
| Email: |
| Do you hold a current driving licence **Yes/No** |
| Is there anything concerning your medical history or state of health that is relevant to  your application **Yes/No** |
| If Yes please give details |
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| Are there any restrictions regarding your employment? **Yes/No**  E.g. do you require a work permit? If **Yes** please provide details |
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| How much notice do you need to give your current employer? |
| **Employment Record** |

Please start with your most recent employment

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| **Current/most recent employer/organisation** |
| Name: |
| Job Title: From: To: |
| Brief description of duties: |
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| Reason for leaving: |

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| **Employer/organisation** |
| Name: |
| Job Title: From: To: |
| Brief description of duties: |
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| Reason for leaving: |

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| **Employer/organisation** |
| Name: |
| Job Title: From: To: |
| Brief description of duties: |
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| Reason for leaving: |

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| **Employer/organisation** |
| Name: |
| Job Title: From: To: |
| Brief description of duties: |
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| Reason for leaving: |

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| **Education** |

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| **Name of school/college**  **University/training body** | **Subject studies** | **Qualification /level** | **Date gained** |
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**Training**

Please list any training you have received that you feel is relevant to the advertised post

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| **Training Course** | **Date** |
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| **Experience/skills** | |

After reading the job description and person specification carefully consider to what extent you have gained the skills and experience necessary for the post. This may have been gained through paid employment, voluntary work or areas of interest. Please set out the information using a maximum of two sides of A4.

**References**

Please provide name, address and position/occupation of two referees. One must be your present or most recent employer. Reference will only be taken up for the successful candidate. Testimonials or reference from friends or relatives are not acceptable.

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| Name of 1st Referee: |
| Position: |
| Organisation: |
| Address: |
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| Telephone number: |

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| Name of 2nd Referee: |
| Position: |
| Organisation: |
| Address: |
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| Telephone number: |

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| **Criminal convictions** |

This post is subject to an enhanced DBS check as it will involve work with Vulnerable Adults. Disclosure of convictions will not automatically discount you from interview.

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| Do you have any convictions? **Yes/No**  If YES, please attach a letter marked “Private and Confidential’ detailing the conviction(s) together with any information which you believe relevant and enclose it with your completed application form |

**Declaration and signature:**

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| The information supplied in this application form is accurate to the best of my knowledge  Signed:…………………………………………………… Date:…………………………… |

**Please return the completed application form to:-recruitment@salfordloavesandfishes.org.uk or our Registered Address: Salford Loaves and Fishes, 1 Paddington Close, Salford M6 5PL**